## Instructions for LE-36 Bingo Payout Report

This form is used at every bingo occasion.

**Required Information** 

- 1. Date of occasion.
- 2. The current bingo-raffle license number of the organization.
- 3. The name of the organization as it appears on the license.
- 4. The name(s) of the callers for the occasion.
- 5. Indicate whether hard cards or paper is being used.
- 6. The number of the game.
- 7. The color of the sheet in play for this game.
- 8. Describe the type of game being played (e.g. postage stamp, blackout).
- 9. The manufacturer's serial number of the winning card(s) or sheet(s).
- 10. The number of winners of this game.
- 11. The total payout for this game.
- 12. The total payout for all bingo games held at this occasion.

## Instructions

- 1. Enter the date of the occasion.
- 2. Enter the current bingo-raffle license number.
- 3. Enter the name of organization as shown on the bingo-raffle license.
- 4. Enter the name of the caller(s) for the occasion.
- 5. Indicate whether paper or hard cards are being used.

The next set of instructions are followed for each game and each special played during an occasion.

- 6. Enter the number of the game and indicate whether it is a regular game or a special.
- 7. Enter the color of the sheet being played.
- 8. Describe the game (type of game; if the game has multiple parts, describe each part on the same line.
- 9. Enter the manufacturer's serial number for each winner.
- 10. Enter the number of winners for each game.
- 11. Enter the total payout for the game. If the game has multiple parts, write the payout for each part of the game.
- 12. Enter the total payouts for the occasion.