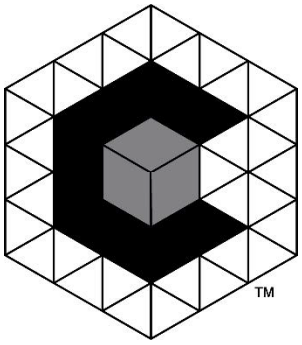
STATE OF COLORADO
Department of State
1700 Broadway, Suite 550
Denver, CO 80290



Jena Griswold
Secretary of State
Mike Fitzpatrick
Acting Director Business & Licensing
Division

Instructions for Completing the Registration Withdrawal Form

An authorized officer for a charitable organization, professional fundraising consultant, or paid solicitor may withdraw its registration. Upon approving such a request, the Secretary of State will list the registration status as withdrawn. The charities program will process the request according to the Rules on Charitable Solicitations (8 CCR 1505-9, Rule 8), which provide:

A charitable organization may withdraw its registration after it files a final financial report for the most recent fiscal year that it was subject to the Colorado Charitable Solicitations Act (CCSA). It can also withdraw if its most recently approved registration/renewal includes actual financial figures through the last date on which the organization solicited contributions in Colorado.

A newly formed charitable organization may withdraw its registration unconditionally if it determines that it registered by mistake.

A paid solicitor may withdraw its registration after the paid solicitor files a registration renewal for the most recent fiscal year that it was subject to the CCSA, a solicitation campaign financial report for every solicitation campaign for which the paid solicitor has filed a solicitation notice, and solicitation notice for every solicitation campaign conducted by the paid solicitor in Colorado.

A professional fundraising consultant may withdraw its registration after the professional fundraising consultant files a registration renewal for the most recent fiscal year in which it was subject to the CCSA.

A charitable organization that is terminating may file a short-period final financial statement covering the final fiscal year up to the date of dissolution or termination.

An organization that will continue to solicit donations via the internet will be asked to affirm that it has read and understands how Colorado registration requirements apply to internet solicitations (see 8 CCR 1505-9, Rule 9). This rule clarifies that an organization needs to register in Colorado if it targets persons physically located in Colorado for solicitations or receives contributions from Colorado on a repeated and ongoing basis or a substantial basis. An entity receives contributions on a repeated and ongoing basis if it receives at least **50 online contributions** during a fiscal year. An entity receives substantial contributions if it receives **the lesser of $25,000 or 1% of its total contributions** in online contributions during a fiscal year.

"Fiscal Year-End of Last Approved Filing" refers to the end of the reporting period listed on the most recent registration, amendment, or renewal document approved by our office. You can confirm this in the organization's history on the Secretary of State's website. For paid solicitors and professional fundraising consultants, this refers to the date the current registration expires or expired, which you can find on the organization's summary page or registration certificate.

Charities Registration Withdrawal

Colorado Secretary of State
Charities Program
1700 Broadway, Ste. 550
Denver, CO 80290

Phone:303-894-2200, option 2
Fax: 303-869-4871
Email: charitable@coloradosos.gov
Form can be mailed, faxed, or emailed.

Your Information

Date of Request

Email Address

Name of the Charitable organization, Professional Fundraising Consultant, or Paid Solicitor

Street Address

City

State

Zip Code

Registration Number

Federal Employer Identification Number (FEIN)

Withdrawal Information

Date that Solicitations in Colorado Ended

Fiscal year-end of last approved financial report. Paid solicitors and professional fundraising consultants, enter date registration expires.

Paid solicitors only

The organization has checked its history of filings with the Secretary of State and has confirmed that it does not need to renew its registration for any past periods or file any solicitation notices or solicitation campaign financial reports.

☐ Yes ☐ No

Rule 9, 8 CCR 1505-9 of the Rules for the Administration of the Colorado Charitable Solicitations Act clarifies how the registration requirement applies to internet and social media solicitations. Please answer the following questions about your organization's internet or social media fundraising:

Does the organization solicit contributions on the internet or through social media?

☐ Yes ☐ No

Has the organization read Rule 9, 8 CCR 1505-9 the Rules for the Administration of the Colorado Charitable Solicitations Act?

☐ Yes ☐ No

Has the organization reviewed its donor information to confirm that it does not physically target persons physically located in Colorado for solicitations and does not receive contributions from Colorado on a repeated and ongoing basis or a substantial basis as those terms are defined in the rules?

☐ Yes ☐ No

Why is the registration being withdrawn?

Filer's Information

I solemnly affirm under penalty of perjury as defined in CRS 18-8-503 and punishable by law that I am authorized to certify on behalf of the above-named organization that the information provided is true and complete to the best of my knowledge.

First Name	Middle/ Initial	Last Name	Title

Signature of authorized officer	Date

Contact Information

Main Number (303)894-2200
Fax – Business (303)869-4864
Fax – Licensing (303)869-4871
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